



# Peru Elementary School District 124



## Request Form

The purpose of the Peru PTC mini-grant is to provide monetary support for items; including but not limited to: Field Trips, Assemblies, Admission Costs, Special Events, Projects and Activities.

**\*FORMS SUBMITTED AFTER THE 25TH OF THE MONTH WILL BE VOTED ON AT THE NEXT PTC MEETING.**

School: Northview Parkside Today's Date: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

Payment Type: Gift Card; to: \_\_\_\_\_  
(i.e. Amazon, Target, Wal-Mart, Aldi etc.)

Check; Payable to (Company): \_\_\_\_\_  
(No individuals, please)

Deposit Required? Yes; Amount: \_\_\_\_\_ Date Needed: \_\_\_\_\_ Date Balance Due: \_\_\_\_\_

No; Date Payment Needed: \_\_\_\_\_

If you'd like PTC to mail payment; what is the mailing address? \_\_\_\_\_

Please include any additional important info regarding payment; if not addressed above:

Grade Level(s): \_\_\_\_\_ Teacher(s) Requesting: \_\_\_\_\_

How many students would this mini-grant benefit? \_\_\_\_\_

Please describe how the money would be used and how the students would benefit:

**Please submit to school principal for approval.**

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copies to: Requesting Teacher(s) & PTC President \*If emailing your request, email to: [PTC@perued.net](mailto:PTC@perued.net)

PTC Approval by: \_\_\_\_\_ Date: \_\_\_\_\_

Method of Approval:  Email  Text  Hard Copy

\*Approved Copy to PTC President File and Treasurer File