



# Peru Elementary School District 124

## 2024-2025 PTC MINI GRANT REQUEST FORM

Request forms will be accepted up to 7 days prior to the monthly PTC meeting for vote. Requests submitted without the required information and/or after the cut-off will be presented for vote at the PTC meeting the following month. The 2024/2025 PTC Meetings are: 8/20, 10/8, 11/12, 1/14, 2/11, 3/11, 4/8 and 5/13 in the Northview Library at 6:00pm.

School: Northview Parkside Today's Date:

Amount Requested: Event Date:

Vendor/Company:  
(Example: Amazon)

**\*\*REQUIRED: itemized list or shopping cart with pricing\*\***

Deposit Required?:

Yes; Deposit Amount: Deposit Due: Balance Due:  
No; Full Payment Due:

Payment address:  
(If PTC is mailing payment)

Additional information regarding payment; if not addressed above:

Teacher Requesting: Grade(s):  
(Limit 1: Teacher in charge-responsible for this request/reimbursement funds)

# of students this mini grant would benefit:

Please describe how your request/\$ would be used and how the students would benefit:

Please submit to your school Principal for approval

Principal's Signature: Date:

Please email signed PTC mini grant request form to: [PTC@perued.net](mailto:PTC@perued.net)

PTC APPROVED:  YES  NO DATE:

METHOD:  EMAIL  TEXT  HARD COPY  MONTHLY MEETING

PTC payment via check/online

Reimbursement to Peru Elementary District 124 Activity Fund via Monthly Invoice