

MINUTES
BOARD OF EDUCATION MEETING
PERU ELEMENTARY SCHOOL DISTRICT 124
September 22, 2022, 6:00 PM

CALL TO ORDER

The regular meeting of the month of September of the Board of Education of Peru Elementary School District 124, LaSalle County, Illinois, was called to order in the Choral Room at Parkside School by Board President Patti Leynaud, on Wednesday, September 22, 2022, at 6:00 p.m.

PLEDGE OF ALLEGIANCE

President Leynaud led the Board and audience in the Pledge of Allegiance.

ROLL CALL

PRESENT: Members Rob Ankiewicz, Austin Taylor, Simon Kampwerth, John Atkins, President Patti Leynaud and Josanne Bruins via Google Meet.

OTHERS PRESENT: Superintendent Jamie Craven, Megan Baltikauski, Brent Ziegler, Sara McDonald, Beth Rich, Katie Budnick, Kim Evans, Mike Vezzetti with Vezzetti Capital Management, Bill Newkirk with Newkirk & Associates, Inc., Jade Hubinsky, Stacy Walton Uniserve Director, Connor DeWalt, Wes Miller, Bethany Tinkler, Sarah Haag, Alyssa Stuart, Mallori Fahler, Meghan Vasin and Elle Cullinan.

MOTION: Moved by Member Kampwerth, seconded by Member Ankiewicz, to approve the meeting agenda of September 22, 2022. ROLL CALL, VOTING AYE: Kampwerth, Ankiewicz, Atkins, Taylor and Leynaud. NAYS: None. **The motion carried 5-0.**

INTRODUCTION OF NEW FACULTY AND STAFF MEMBERS

New faculty and staff members were in attendance, and the administrators briefly shared their background information and introduced them to the Board and audience. Those present included new staff at Northview School: Bethany Tinkler, Sarah Haag, Elle Cullinan and Meghan Vasin. New Parkside staff included: Connor DeWalt, Alyssa Stuart, Kim Evans and Brent Ziegler. Mentors present at the meeting included: Wes Miller, Jade Hubinsky, Mallori Fahler, Beth Rich and Katie Budnick. President Leynaud and Board members thanked the guests for taking the time to attend the meeting,

PUBLIC COMMENT, CORRESPONDENCE AND ANNOUNCEMENTS

There was no public comment, correspondence or announcements this evening.

PUBLIC PRESENTATION AND HEARING FOR THE FISCAL YEAR 2023 DISTRICT BUDGET

MOTION: Moved by Member Atkins, seconded by Member Ankiewicz, to enter into the Public Budget Hearing for the Fiscal Year 2023 district budget for Peru Elementary School District 124 at 6:25pm. ROLL CALL, VOTING AYE: Atkins, Ankiewicz, Leynaud, Taylor and Kampwerth. NAYS: None. **The motion carried 5-0.**

Superintendent Craven presented the Fiscal Year 2023 budget and stated that there are no changes since the tentative budget presentation in August. Due to the Esser III Grant not being completed, the budget will need to be amended most likely in January to account for grant expenditures. The district is still pending the final invoice from Sterling Roofing Company for the work completed at Northview. Once the invoice is received, we can closeout the maintenance grant.

MOTION: Moved by Member Atkins, seconded by Member Kampwerth, to exit the Public Budget Hearing for the Fiscal Year 2023 district budget for Peru Elementary School District 124 at 6:36pm. ROLL CALL, VOTING AYE: Atkins, Kampwerth, Taylor, Leynaud and Ankiewicz. NAYS: None. **The motion carried 5-0.**

CONSENT AGENDA

MOTION: Moved by Member Ankiewicz, seconded by Member Taylor, to approve the following items in the Consent Agenda:

- August 17, 2022 Board of Education Meeting Minutes
- August 17, 2022 Executive Session Minutes
- August 30, 2022 Building & Ground Committee Meeting Minutes
- Financial Reports
- Treasurer's Report
- District Bills
- Required Board and Employee Travel Expense Reimbursements

ROLL CALL, VOTING AYE: Ankiewicz, Taylor, Kampwerth, Leynaud and Atkins. NAYS: None. **The motion carried 5-0.**

REPORTS, UPDATES AND INFORMATIONAL ITEMS

Presentation of Fiscal Year 2022 District Financial Statements, Independent Audit, Annual Financial Report and Shared Services and Outsourcing Report

Bill Newkirk of Newkirk and Associates presented the Fiscal Year 2022 Audit Report, stating the district was subject to a Single Audit this year due to the district receiving over the \$750,000 threshold in federal grant money. He stated the district was in compliance on all requirements for Title I and IDEA Programs which were reviewed. He reviewed the revenues, expenditures and fund balances for the fiscal year. He commended bookkeeper Jeanine Sonnenberg and the district office staff for their thorough preparation and availability of documentation needed to complete the audit, and stated that he had no findings or concerns to report.

Presentation of Vezzetti Capital Management Investment Fund Performance Report

Mike Vezzetti of Vezzetti Capital Management reviewed the district's fund performance for the fiscal year ending June 30, 2022. The District is in compliance with Vezzetti Capital Management policies. Since the beginning of the calendar year, the markets trended downward. Interest rates continue to climb upward as we adjust to new inflation rates. It is anticipated that these trends will stay with us likely into the new year. Mike Vezzetti also announced to the board, some changes to VCM. Hometown National Bank informed VCM in late April of this year, that they will no longer be able to devote the resources to their client business any longer. They will assist with each account's asset transfer. VCM has found a successor custodian, Charles Schwab and Company. They will begin transferring accounts beginning October 1, 2022. VCM will also merge into Studio Investment Management beginning October 1, 2022.

Presentation of Early Childhood Construction Grant

Mr. Craven provided a brief update from the August 30, 2022 Building and Grounds Committee meeting for a recommended project at Northiew. At that meeting, district architect, Jacob Been provided an overview of possible classroom expansions and repurposing of existing spaces. Mr. Been also provided a rough estimate of adding two classrooms, a library, repurposing the existing library, and renovation of classrooms and office spaces. The recommended project budget is \$3.3 million dollars if awarded.

Administrative Reports

Mrs. McDonald reported:

- **Open House:** Having Open House on Tuesday, August 16th before school started worked well again this year. Northview had a parent participation rate of 88%. Can't compare this to the last few years because of COVID. Here are the breakdowns of grade level participation: PreK = 71%, Kindergarten = 91.75%, 1st Grade = 88.75%, 2nd Grade = 94%, 3rd Grade = 87%, and Fourth Grade = 92.5%. The reason PreK had a lower number of parents visiting was because we also conducted home visits during that first week of school. So many parents knew they signed up for a home visit.
- **Safety Drills:** We have held two fire drills and two tornado drills so far this year. We do that so that the a.m. and p.m. classes of PreK are able to practice the drills with us. We will hold Bus Safety Drills on Thursday, Sept. 22nd and then our Police Drill (Active Shooter Drill) will take place on Friday, Sept. 23rd with staff only. We will conduct it after children leave and practice our ALICE training. We will have our last required fire drill during Fire Safety Week in October when the Peru FD can be there with us.
- **SBL Professional Development:** We have had two of our Standards Based Learning Trainings with Steve Oertle (consultant). The first training was a full day on Wednesday, August 17th. That training was for EVERY teacher (even PE, Music, and Art). I think many of the teachers that were not on our committee were a little overwhelmed because they had not had the opportunity to "pre learn" about this philosophy. But then on Friday, Sept. 16th, our teacher leadership committee had their 2nd training which was virtual and then we really dove into choosing and picking our ELA and Math priority standards. It seemed to click for our leadership team and now we are off and running with monthly meetings with Steve. Sometimes we will even meet 2x per month.
- **Transportation Report:** Buses at Northview and Parkside have been so much more timely than last year. There have been about 5-6 days of late buses so far this year. Last year, there were late buses daily and sometimes 30-40 minutes late. This year, there have been twice when buses were more than 15 minutes late.

Mr. Ziegler reported:

- **Enrollment Numbers:**
5th grade: 98 6th grade: 86 7th grade: 81 8th grade: 102
Total Enrollment: 367
- **Academic Updates**
Parkside Middle School is monitoring student academic performance and compiling a student at-risk report weekly. A generated message is sent every Thursday to parents and guardians of students with either a D or F in any course. The message allows parents to be aware of current grades. As of September 15, 74 messages were sent out. Our goal is always to decrease this number. Morning labs, academic lunch, extended Friday's and Project Success are all underway to assist with student academics. Communication with parents about student performance has been a main topic with staff members this school year.
- **Professional Learning Communities (PLC Meetings):**
PLC academic meetings are kicking off this month with phase two, involving analysis of grade level district and state assessment scores. The purpose of this analysis is to

identify the current performance of our students, in alignment to state standards, and utilizing our curriculum guides (previous years focus) to continuously develop and adapt appropriate lessons to meet student needs.

Each content area meets for 45 minutes one time per month with the principal, assistant principal, and instructional coaches. Upon analyzing student and grade level scores, teachers are currently establishing goals for academic improvements through the course of the school year. Conversations between grade level PLC teams are also emphasized to establish overarching goals to be established.

- **Step It Up! Fundraiser**
Parkside has raised an impressive \$28,836.53 and surpassed our goal of \$27,000! Therefore, we will have full grade participation for the Day Of Awesomeness on October 5, 2022! This was great teamwork throughout the district and in partnership with PTC.
- **Athletic/Activities**
Boys baseball is currently playing in regional competition and girls basketball has started for grades 5-8. Variety show auditions have been scheduled and our Student Council is beginning to plan a Parkside dance for this fall! Busy times for our students!

Superintendent's Report Mr. Craven Reported:

- SHIELD testing began this week. Currently, we have just over 60% of our students participating. Thank you to district Nurse Kim Lamps for time that she has invested in getting us set up with SHIELD.
- A brief overview of the 2022-2023 Fall Enrollment Report was provided to the board. We currently have 944 students enrolled in our district, which is 5 more than last year.
- An overview of the Consolidated District Plan was provided to the board for approval. The CDP addresses the planning portion of the grant application process. Thank you to Sara McDonald who completes this grant application.
- The Helm Mechanical maintenance service agreement for our HVAC systems was presented to board for approval. The agreements represent a 3% increase over last year.
- The recommendation to purchase new district radios was presented. After proposals from 3 vendors, Mr. Craven recommends that we purchase 24 (12 per building) analog radios from Nicholson1 Communication in the amount of \$6,000.00
- Our current parent communication system, Blackboard Connect will no longer be compatible with TeacherEase, our student information system. After working with Common Goal, the mother company of TeacherEase, it is recommended that we upgrade our current system with their parent communication tool. The annual fee will be \$1,869.12.
- The recommendation to approve a 2-year contract with e2e Exchange, which will provide the District with assistance with the USF/SLD E-Rate Program.
- Board President Patti Leynaud will appoint a special committee to review and update the superintendent evaluation instrument with Mr. Craven.

2022-2023 Fall Enrollment Report

Mr. Craven reported the PreK-8 student enrollment is totaled at 944. At Parkside we had 27 new students with 13 who exited the district. At Northiew we had 50 new students with 24 who exited the district.

Adoption of the Peru Elementary School District 124 Fiscal Year 2023 Budget Including ARP ESSER III Spending Plan

MOTION: Moved by Member Kampwerth, seconded by Member Taylor, to approve the 2022-2023 Peru ESD 124 Budget including ARP ESSER III Spending Plan. ROLL CALL VOTING AYE: Kampwerth, Taylor, Atkins, Ankiewicz and Leynaud. NAYS: None. **The motion carried 5-0.**

Approval of the Fiscal Year 2022 District Financial Statements, Independent Audit, Annual Financial Report and Shared Services and Outsourcing Report

MOTION: Moved by Member Taylor, seconded by Member Ankiewicz to approve the Fiscal Year 2022 District Financial Statements, Independent Audit, Annual Financial report and Shared Services and Outsourcing Report. ROLL CALL, VOTING AYE: Taylor, Ankiewicz, Leynaud, Atkins and Kampwerth. NAYS: None. **The motion carried 5-0.**

Approval to Apply for the Early Childhood Construction Grant 2022-2023

MOTION: Moved by Member Atkins, seconded by Member Ankiewicz, to apply for the Early Childhood Construction Grant. ROLL CALL, VOTING AYE: Atkins, Ankiewicz, Leynaud, Kampwerth and Taylor. NAYS: None. **The motion carried 5-0.**

Approval of Recommended 2022-2023 Consolidated District Plan

MOTION: Moved by Member Taylor, seconded by Member Atkins, to approve the recommended 2022-2023 Consolidated District Plan. ROLL CALL, VOTING AYE: Taylor, Atkins, Ankiewicz, Kampwerth and Leynaud. NAYS: None. **The motion carried 5-0.**

Approval of Recommended Proposal for HVAC Maintenance Services

MOTION: Moved by Member Ankiewicz, seconded by Member Taylor, to approve the recommended proposal for HVAC maintenance services as presented. ROLL CALL, VOTING AYE: Ankiewicz, Taylor, Kampwerth, Leynaud and Atkins. NAYS: None. **The motion carried 5-0.**

Approval of Recommendation to Purchase New Radios

MOTION: Moved by Member Atkins, seconded by Member Taylor, to approve the purchase of new district radios as presented. ROLL CALL, VOTING AYE: Atkins, Taylor, Kampwerth, Leynaud and Ankiewicz. NAYS: None. **The motion carried 5-0.**

Approval of the Common Goal Systems Parent Communication System

MOTION: Moved by Member Kampwerth, seconded by Member Atkins, to approve the use of the Common Goal Systems Parent Communication System. ROLL CALL, VOTING AYE: Kampwerth, Atkins, Ankiewicz, Leynaud and Taylor. NAYS: None. **The motion carried 5-0.**

Approval of eRate Contract with e2e Exchange

MOTION: Moved by Member Taylor, seconded by Member Atkins, to approve the eRate contract with e2e Exchange as presented. ROLL CALL, VOTING AYE: Taylor, Atkins, Ankiewicz, Leynaud and Kampwerth. NAYS: None. **The motion carried 5-0.**

Approval of Special Board Committee, Superintendent Evaluation Instrument

MOTION: Moved by Member Taylor, seconded by Member Atkins, to approve special board committee for the superintendent evaluation instrument. ROLL CALL, VOTING AYE: Taylor, Atkins, Kampwerth, Ankiewicz and Leynaud. NAYS: None. **The motion carried 5-0.**

EXECUTIVE SESSION

MOTION: Moved by Member Kampwerth, seconded by Member Ankiewicz, to adjourn to Executive Session at 7:44 p.m. for the discussion of information regarding the employment, performance, or dismissal of employees or district legal counsel; and discussion of information related to employee salaries, benefits, and issues related to collective bargaining; and for consideration of the appointment of a member to fill a board vacancy. ROLL CALL, VOTING AYE: Kampwerth, Ankiewicz, Leynaud, Atkins and Taylor. NAYS: None. **The motion carried 5-0.**

RETURN TO REGULAR SESSION

MOTION: Moved by Member Taylor, seconded by Member Atkins, to return to Regular Session at 8:02 p.m. ROLL CALL, VOTING AYE: Taylor, Atkins, Ankiewicz, Kampwerth and Leynaud. NAYS: None. **The motion carried 5-0.**

ACTION ITEMS AFTER EXECUTIVE SESSION

Approval of Tenure Reclassification

MOTION: Moved by Member Taylor, seconded by Member Atkins, to approve the tenure reclassification as presented. ROLL CALL, VOTING AYE: Taylor, Atkins, Kampwerth, Leynaud and Ankiewicz. NAYS: None. **The motion carried 5-0.**

Approval of Special Board Meeting Date, Time and Location

MOTION: Moved by Member Atkins, seconded by Member Kampwerth, to approve the date of October 5, 2022, time of 5:30 p.m. and location, the Parkside Middle School Library to host a special board meeting. ROLL CALL, AYE: Atkins, Kampwerth, Taylor, Ankiewicz and Leynaud. NAYS: None. **The motion carried 5-0.**

Approval of Extracurricular Assignments

MOTION: Moved by Member Kampwerth, seconded by Member Ankiewicz, to approve the updated Extracurricular Assignments as presented. ROLL VALL, VOTING AYE: Kampwerth, Ankiewicz, Atkins, Taylor and Leynaud. NAYS: None. **The motion carried 5-0.**

ADJOURNMENT

MOTION: Moved by Member Ankiewicz, seconded by Member Atkins, to adjourn at 8:04 p.m. AYE 5, NAY 0. **The motion carried 5-0.**

Patti Leynaud, President

Megan Baltikauski, Board Secretary