

MINUTES
BOARD OF EDUCATION MEETING
PERU ELEMENTARY SCHOOL DISTRICT 124
SEPTEMBER 20, 2023, 6:00 PM

CALL TO ORDER

The regular meeting of the month of September of the Board of Education of Peru Elementary School District 124, LaSalle County, Illinois, was called to order in the Learning Resource Center at Parkside School by Board President Patti Leynaud, on Wednesday, September 20, 2023, at 6:00 p.m.

PLEDGE OF ALLEGIANCE

President Leynaud led the Board and audience in the Pledge of Allegiance.

ROLL CALL

PRESENT: Members, John Atkins, Josanne Bruins, Simon Kampwerth, Austin Taylor, Vice-President Rob Ankiewicz and President Patti Leynaud. ABSENT: Member, Alison Goode.

OTHERS PRESENT: Superintendent Jamie Craven, Megan Baltikauski, Brent Ziegler, Sara McDonald and Bill Newkirk.

MOTION: Moved by John Atkins, seconded by Josanne Bruins, to approve the meeting agenda of September 20, 2023. ROLL CALL, VOTING AYE: Atkins, Bruins, Kampwerth, Taylor, Leynaud and Ankiewicz. NAYS: None. **The motion carried 6-0.**

PUBLIC COMMENT, CORRESPONDENCE AND ANNOUNCEMENTS

Member Kampwerth provided an IASB and COSSBA update with reference to meeting upcoming dates and what he has been working on with both organizations.

PUBLIC PRESENTATION AND HEARING FOR THE FISCAL YEAR 2024 DISTRICT BUDGET

MOTION: Moved by Vice-President Ankiewicz, seconded by Member Taylor, to enter the Public Budget Hearing for the Fiscal Year 2024 district budget for Peru Elementary School District 124 at 6:21 p.m. ROLL CALL, VOTING AYE: Ankiewicz, Taylor, Kampwerth, Bruins, Atkins and Leynaud. NAYS: None. **The motion carried 6-0.**

Superintendent Craven presented the Fiscal Year 2024 budget and stated that there are no changes since the tentative budget presentation in August. An ESSER III spending plan was provided with which the remaining funds will provide the following: Reading Horizons phonics program at Northview, IT salary and benefits, additional Ipads at Northview, a 3-year Z-space license, math interventionist and paraprofessional salary, district nurse salary and the district's E-rate purchase portion.

MOTION: Moved by Member Kampwerth, seconded by Member Atkins, to exit the Public Budget Hearing for the Fiscal Year 2024 district budget for Peru Elementary School District 124 at 6:35 p.m. ROLL CALL, VOTING AYE: Kampwerth, Atkins, Bruins, Taylor, Leynaud and Ankiewicz. NAYS: None. **The motion carried 6-0.**

CONSENT AGENDA

MOTION: Moved by Member Kampwerth, seconded by Member Ankiewicz, to approve the following items in the Consent Agenda:

- August 17, 2023 Board of Education Meeting Minutes
- August 17, 2023 Executive Session Minutes
- Financial Reports
- District Bills
- Required Board and Employee Travel Expense Reimbursements

The monthly treasurer's report was not available and will be provided in the October meeting for approval.

ROLL CALL, VOTING AYE: Kampwerth, Ankiewicz, Bruins, Taylor, Atkins and Leynaud.
NAYS: None. **The motion carried 6-0.**

REPORTS, UPDATES AND INFORMATIONAL ITEMS

Presentation of Fiscal Year 2023 District Financial Statements, Independent Audit, Annual Financial Report and Shared Services and Outsourcing Report

Bill Newkirk of Newkirk and Associates presented the Fiscal Year 2023 Audit Report, stating that the district was subject to a Single Audit. Going forward, due receiving over the \$750,000.00 threshold in federal grant money, the district will continue to be subject to a Single Audit. Upon reviewing the average daily attendance, the average operating expense per pupil is up to \$12,000.00. The district holds healthy fund balances and low interest rates in the working cash bonds. Revenues will level off in the next few fiscal years which prompted the question of how to fund a deficit fund balance once the ESSER III funds are expended during the 2025-2026 school year. The Single Audit stated no findings with books and records clean.

Administrative Reports:

Northview School

Mrs. McDonald reported:

- Northview's open house held on August 16th had a parent participation rate of 93%.
- Preschool held their home visits on August 17th, 18th and 21st with four teachers visiting 66 parents. Home visits provide support for parents when dealing with concerns related to the child and or family and places emphasis on the parent's involvement.
- The newly implemented district assessment, FastBridge testing is under way which takes the place of Aimsweb. Fall administration went okay, with staff still learning the program.
- Buses at Northview and Parkside have been running well so far this year. Northview has a total of 390 students who ride the bus and Parkside has a total of 213 students who ride the bus. Times have been tweaked for a few a.m. buses to arrive by 8:30 a.m. for breakfast as a few were arriving at 8:40 a.m. Once the adjustments have been made, the routes are doing better.

Parkside School

Mr. Ziegler reported:

- A close eye and communication with parents and students are being kept on grades and attendance. Academic notes are sent out weekly, in addition, academic lunches, project success, morning labs and extended Fridays are in place to assist with work completion.
- A new SEL committee has been formed to assist and expand student supports and services. Safe2Help has been created as an additional lifeline for students and families to seek immediate assistance in extreme situations. Julie Miller spearheads this committee, and the district is working together to join an SEL Hub program with surrounding schools.
- Girls' softball finished their season with a 5-9 record, boys baseball is still competing with a 9-1 record, winning the Starved Rock Conference Championship and competing in regionals this weekend. Student, Yearbook, Band and Choir are all underway for this upcoming school year.

Superintendent's Report

Mr. Craven reported:

- We currently have 943 students (PreK-8) enrolled which is 6 less than last year at this same time. At Parkside (358) we had 13 new students with 16 who exited the district. At Northview (585) we had 36 new students with 24 who exited the district.
- Consolidated District Plan (CDP). The CDP addresses the planning portion of the grant application process. All districts that intend to submit an application for one of the 12 Federal Grants included in the CDP must have an approved plan with ISBE before submission of the grant application. No state grants are included in the CDP. The 12 Federal Grants included in the CDP are:
 - Title I, Part A – Improving Basic Programs*
 - Title I, Part D – Neglected*
 - Title I, Part D – Delinquent*
 - Title I, Part D – Neglected/Delinquent*
 - Title I, School Improvement 1003(a)*
 - Title II, Part A – Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders*
 - Title III – Language Instruction Education Program*
 - Title III – Immigrant Education*
 - Title IV, Part A – Student Support and Academic Enrichment*
 - Title V, Part B – Rural and Low-Income Schools*
 - IDEA, Part B Flow-Through*
 - IDEA, Part B Preschool*
- Helm Mechanical provides preventative and planned maintenance HVAC services for the district. The agreement presented for approval represents a 3% increase over last year.
- A contract for the provision of food services for the MENTA group will be recommended for approval to provide daily breakfast and lunch for their program.
- E-Rate provides discounts to assist eligible schools and libraries to obtain affordable internet access and telecommunication services. Discounts are broken down in Category 1- services and Category 2- equipment. Discount rates vary depending on the services and equipment purchased. IT Director Tony Carlson recommends upgrading some of our infrastructure at Northview which include 50 wireless access points and

subscriptions, 13 Cisco Meraki Cloud managed switch ports and other related supportive materials. The total price for all equipment is \$80, 813.84 with the district's portion being \$48,488.00.

ACTION ITEMS

Approval of the Fiscal Year 2023 District Financial Statements, Independent Audit, Annual Financial Report and Shared Services and Outsourcing Report

MOTION: Moved by Member Atkins, seconded by Member Bruins, to approve the fiscal year 2023 independent audit. ROLL CALL, VOTING AYE: Atkins, Bruins, Kampwerth, Taylor, Leynaud and Ankiewicz. NAYS: None. **The motion carried 6-0.**

Approval of Recommended 2023-2024 Consolidated District Plan

MOTION: Moved by Member Kampwerth, seconded by Member Taylor, to approve the 2023-2024 consolidated district plan as presented. ROLL CALL, VOTING AYE: Kampwerth, Taylor, Leynaud, Ankiewicz, Atkins and Bruins. NAYS: None. **The motion carried 6-0.**

Approval of Recommended Proposal for HVAC Maintenance Services

MOTION: Moved by Member Atkins, seconded by Member Taylor, to approve Helm Mechanical for preventative and planned maintenance HVAC services for Peru Elementary School District 124 for the 2023-2024 school year. ROLL CALL, VOTING AYE: Atkins, Taylor, Bruins, Kampwerth, Leynaud and Ankiewicz. NAYS: None. **The motion carried 6-0.**

Approval of 2023-2024 Contract for the Provision of Food Services for Special Education Services (hereinafter "The MENTA Group")

MOTION: Moved by Member Bruins, seconded by Member Ankiewicz, to approve the contract for the provision of food services for The MENTA group and Peru Elementary School District 124 for the 2023-2024 school year. ROLL CALL, VOTING AYE: Bruins, Ankiewicz, Atkins, Taylor, Kampwerth and Leynaud. NAYS: None. **The motion carried 6-0.**

Approval of CDW E-Rate Technology Purchases

MOTION: Moved by Member Atkins, seconded by Member Ankiewicz, to approve recommended E-Rate technology purchases as presented. ROLL CALL, VOTING AYE: Atkins, Ankiewicz, Taylor, Bruins, Leynaud and Kampwerth. NAYS: None. **The motion carried 6-0.**

Adoption of the Peru Elementary School District 124 Fiscal Year 2024 Budget Including ARP ESSER III Spending Plan

MOTION: Moved by Member Kampwerth, seconded by Member Taylor, to approve the adoption of the Peru Elementary School District 124 fiscal year 2024 budget including the ARP ESSER III spending plan as presented. ROLL CALL, VOTING AYE: Kampwerth, Taylor, Leynaud, Ankiewicz, Atkins and Bruins. NAYS: None. **The motion carried 6-0.**

EXECUTIVE SESSION

MOTION: Moved by Member Bruins, seconded by Member Atkins, to adjourn to Executive Session at 7:03 p.m. for the discussion of information regarding the employment, performance, or dismissal of employees or district legal counsel; and discussion of information related to employee salaries, benefits, and issues related to collective bargaining. ROLL CALL, VOTING

AYE: Bruins, Atkins, Leynaud, Kampwerth, Taylor and Ankiewicz. NAYS: None. **The motion carried 6-0.**

RETURN TO REGULAR SESSION

MOTION: Moved by Member Kampwerth, seconded by Member Taylor to return to Regular Session at 7:13 p.m. ROLL CALL, VOTING AYE: Kampwerth, Taylor, Bruins, Ankiewicz, Atkins and Leynaud. NAYS: None. **The motion carried 6-0.**

ACTION ITEMS AFTER EXECUTIVE SESSION

Approval of Extracurricular Assignments

MOTION: Moved by Member Ankiewicz, seconded by Member Atkins to approve the updated 2023-2024 extracurricular assignments as presented. AYE 6, NAY 0. **The motion carried 6-0.**

Approval of District Payroll Assistant Job Description

MOTION: Moved by Member Kampwerth, seconded by Member Taylor, to approve the district payroll assistant job description with changes made to reflect a 60-90 day evaluation period, as opposed to annually and in addition, to be provided a non-disclosure agreement. AYE 6, NAY 0. **The motion carried 6-0.**

Approval of FMLA Requests

MOTION: Moved by Member Atkins, seconded by Member Bruins, to approve the FMLA request from Katie Faber, Paraprofessional at Parkside effective January 9, 2024. AYE 6, NAY 0. **The motion carried 6-0.**

MOTION: Moved by Member Bruins, seconded by Member Ankiewicz, to approve the FMLA request from Maribeth Patyk, 2nd grade teacher at Northview effective November 30, 2023. AYE 6, NAY 0. **The motion carried 6-0.**

MOTION: Moved by Member Kampwerth, seconded by Member Atkins, to approve the FMLA request from Meghan Vasin, Math Interventionist at Northview effective November 6, 2023. AYE 6, NAY 0. **The motion carried 6-0.**

MOTION: Moved by Member Ankiewicz, seconded by Member Atkins, to approve the FMLA request from Erika Echeverria, 4th grade teacher at Northview effective October 20, 2023. AYE 6, NAY 0. **The motion carried 6-0.**

ADJOURNMENT

MOTION: Moved by Member Atkins, seconded by Member Bruins, to adjourn at 7:15 p.m. AYE 6, NAY 0. **The motion carried 6-0.**

Patti Leynaud, Board President

Megan Baltikauski, Board Secretary