



Peru Elementary School District 124



Request Form

The purpose of the Peru PTC mini-grant is to provide monetary support for items; including but not limited to: Field Trips, Assemblies, Admission Costs, Special Events, Projects and Activities.

***FORMS SUBMITTED AFTER THE 25TH OF THE MONTH WILL BE VOTED ON AT THE NEXT PTC MEETING.**

School: **Northview** **Parkside** Today's Date: _____

Date of Event: _____ Amount Requested: _____

Payment Type: Gift Card; to: _____
(i.e. Amazon, Target, Wal-Mart, Aldi etc.)

Check; Payable to (Company): _____
(No individuals, please)

Deposit Required? Yes; Amount: _____ Date Needed: _____ Date Balance Due: _____

No; Date Payment Needed: _____

If you'd like PTC to mail payment; what is the mailing address? _____

Please include any additional important info regarding payment; if not addressed above:

Grade Level(s): _____ Teacher(s) Requesting: _____

How many students would this mini-grant benefit? _____

Please describe how the money would be used and how the students would benefit:

Please submit to school principal for approval.

Principal's Signature: _____ Date: _____

Copies to: Requesting Teacher(s) & PTC President *If emailing your request, email to: PTC@perued.net

PTC Approval by: _____ Date: _____

Method of Approval: Email Text Hard Copy

*Approved Copy to PTC President File and Treasurer File