

## **General School Administration**

### **Administrative Responsibility of the Building Principal**

The School Board, upon the recommendation of the Superintendent, employs Building Principals as the chief administrators and instructional leaders of their assigned schools. The primary responsibility of a Building Principal is the improvement of instruction. Each Building Principal shall perform all duties as described in The School Code as well as such other duties as specified in his or her employment agreement or as the Superintendent may assign, that are consistent with the Building Principal's education and training.

The Superintendent or designee shall develop and maintain a principal and assistant principal evaluation plan that complies with Section 24A-15 of The School Code. Using that plan, the Superintendent or designee shall evaluate each Building Principal and Assistant Principal. The Superintendent or designee may conduct additional evaluations.

The Board and each Building Principal and Assistant Principal shall enter into an employment agreement that conforms to Board policy and State law. The terms of an individual employment contract, when in conflict with this policy, will control.

LEGAL REF.:       10 ILCS 5/4-6.2.  
                      105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, 10-23.8a, 10-23, 8b. and 5/24A-15.  
                      105 ILCS 127/.  
                      23 Ill.Admin.Code Part 35.

CROSS REF.:       3:50 (Administrative Personnel Other Than the Superintendent), 5:250 (Leave of  
Absence)

ADOPTED:         December 20, 2000

REVISED:         July 20, 2005

                      August 17, 2011

                      December 14, 2011